



ANNUAL GENERAL MEETING (2018)

**MARCH 25, 2018 – 8:00 PM
MINUTES**

Attendance

Board Members

- **Brian Hillier, President**
- **Mark Didham, VP Finance**
- **Tyson Cranidge, VP Technical**
- **Brian Critch, AMF Board Rep**

Board Members Absent:

- **Paula Elliot, VP Administration**
- **Matthew Boone, Director of Safety**
- **Bob Maxwell, Director at Large**
- **Paul Stamp, Director of Coaching**
- **Byron ????, Lab West Football??**

Public

- **Duane Mills**

Proxy Vote Assigned:

- **Bob Maxwell to Brian Hillier**
- **Matthew Boone to Mark Didham**

VOTING CRITERIA REACHED

Call to Call to Order, Greetings, Role Call of Voters

- Introduction and greetings from Brian Hillier (President)

Prior Year Minutes

- Due to technical issues, not able to be displayed. Will make available, and approve two years on minutes at 2019 AGM. No pressing issues had arisen from the minutes.

Reports:

President's Report – Brian Hillier

- Recap of events in 2017. Grey Cup celebration was a significant event, that required a lot of time and effort from the Board.
- Continued effort to develop football across the Province.
- Formation of Avalon Minor Football to take responsibility of running the football sessions off the FNL Board, and allow them to focus on football growth activities.
- Provincial grant from Government, and funding from AMF will allow for the installation of our first goal posts at the Wishingwell Park Field.
- Four coaching facilitators now trained in the Province.
- Board had to examine By-Laws and composition after the formation of AMF. It was proving difficult to have individuals serving conflicting roles on both Boards. Will be proposing some

new positions and updated By-Laws in meeting.

- Questions from Brian Critch on behalf of AMF. Asked about transparency that parents can expect from the decisions of FNL as paying members. Was informed that AMF parents are welcomed to attend the FNL AGM and any scheduled special meeting. While they are non-voting attendees, they will be given the opportunity voice opinions and ask questions during these meetings. Their official voting representation will come from AMF Board Representative.

Finance Report – Mark Didham

- Presented Financial Statements for the Year Ended 31 December 2017
- Key points:
 - For the first time, we had a professional practice perform a review and compilation of our financial statements. Fred Earle, CPA was hired to perform this work. The engagement revealed no concerns that the financial information was not recorded in accordance with the Canadian accounting standards for not-for-profit organizations.
 - Cash position has wad down in the Fiscal Year. General Funds consists of \$25,976 vs. \$32,907.
 - Decrease in Prepays due cancellation of HUDL online video system subscription, and new insurance policy running inline with fiscal year.
 - Revenues related to registration fees are down ~\$20,000 in the Fiscal Year. We had a down year, Spring was real low, but the Fall session showed signs of improvement. As our business model is changing, FNL will no longer operate leagues, so our revenues will decline greatly. We will review a Provincial fee for each unique athlete registered to our Associations.
 - Received Operating Grant from Government of NL. Applied for \$8,000 received \$2,655.
 - Received Capital Funding Grant from Government of NL. \$6,000 to go towards our goal post installation at Wishingwell Park.
 - Capital Funding Grant from Government of NL. \$6,000 to go towards our goal.
 - Largest expense is non-cash. Depreciation on capital equipment. In 2018, all equipment will be transferred to AMF. Will consult with Fred Earle, CPA on booking keeping transactions for this.
 - Largest cash expense was FNL Grant. Transfer of Net Revenue from Fall Session to AMF who operated it on FNL's behalf.
 - Overall operating revenue was ~\$900. While revenues were lower, expenditure decreased due to lower equipment needs, and maximized use of lower cost facilities.
- 2018 Budget presented.
- **Vote to accept engaging the services of Fred Earle, CPA for the 2019 Financial Statement Audit**
 - **Motion: Mark Didham**
 - **Second: Brian Critch**
 - **APPROVED**
- **Vote to accept the Finance Report**
 - **Motion: Mark Didham**
 - **Second: Brian Hillier**
 - **APPROVED**

Director/Other Reports

- None presented.

Amendments to By-Laws

- General discussion. Brian Critch proposed amending the proposed By-Laws to allow for a weighting of votes granted to recognized associations. Following vote allocation was proposed based on registered athletes:
 - 1-50: 1 Vote
 - 51-100: 2 Votes
 - 101-150: 3 Votes
 - 151-250: 4 Votes
 - 251+: 5 Votes
- **Vote to accept proposed By-Laws w/noted amendments**
 - **Motion: Brian Hillier**
 - **Second: Brian Critch**
 - **APPROVED**

Vacancies/Position Changes

- In anticipation of the changing of the By-Laws, and the needs of FNL. Those Officers serving dual roles on the FNL and an association Board were asked to step down, Tyson Cranidge and Paul Stamp will pursue their roles on the AMF Board. As well we had some other members choose the resign due to time constraints, deemed effective the end of the meeting, Paula Elliott, Bob Maxwell, and Matthew Boone.
 - Additional discussion surrounded limiting of individuals serving dual roles. It was offered that FNL could use the additional help, at least in the interim. Pros and cons were discussed. AMF offered up help wherever FNL may need it to fill the gaps. FNL has noted the offer with thanks.
- The vacancies were combined with a re-defining of the positions in the newly approved FNL By-Laws. Those positions that were not up for renewal in accordance with the By-Laws, can be filled by appointment until voted in during the next AGM.
- FNL has made a commitment to seek out qualified individuals to serve in these positions.

Election of Directors and Officers

- Vice President of Finance & Administration
 - Nominated: Mark Didham; Nominated by Brian Hillier; Seconded by Brian Critch
 - Nomination accepted
 - No other nominations; Mark Didham by Acclimation.
- Vice President of High Performance
 - Nominated: Tom Fleming; Nominated by Mark Didham; Seconded by Brian Hillier
 - Nomination accepted in absentee
 - No other nominations; Tom Fleming by Acclimation
- Officer at Large
 - Nominated: Chris Foley; Nominated by Brian Hillier; Seconded by Brian Critch
 - Nomination accepted
 - No other nominations; Chris Foley by acclimation

New Business

- Per request of AMF. Mark Didham will follow up new insurance provider and ensure that Association Boards are covered under our Board of Directors Liability on FNL's sport insurance policy.

Motion to Adjourn – Made by Brian Hillier, Seconded by Mark Didham. Meeting adjourned at 9:33pm.