

# **Rowing Newfoundland**

**Special General Meeting**

**June 28<sup>th</sup>, 2018 @ Boathouse Museum, St. John's, Newfoundland**

**Chair: Paul Power**

**1) Attendance:**

**Michael Thistle**

**Paul Power**

**Anna Walsh**

**Joy Hecht**

**Nicole Hamlyn**

**Doreen Hamlyn**

**Regrets:**

**Adrian Miller**

**Harold Clarke**

**2) Appointment of New Officers:**

**a. Motion to appoint Anna Walsh as Secretary**

**i. All in favor**

**b. Motion to appoint Michael Thistle as Club Representative for St. John's Rowing Club**

**i. All in favor**

**c. Motion to appoint Joy Hecht as Treasurer**

**i. All in favor**

**d. Appointment of Harold Clarke as Club Representative for Labrador West Rowing Club**

**i. Will require another conversation with him about his appointment**

**ii. Will need to be notified of meetings and Skyped in**

- e. Other standing Board Members:
  - Paul Power (Executive Director)
  - Adrian Miller (Director at Large)
  - Doreen Hamlyn (President)
  - Nicole Hamlyn (Vice President)
- f. There are currently 6 of 7 positions filled on the Board of Directors, and 2 Club Representatives

**3) Reading, Opening and Induction of New Constitution**

- a. Motion to adopt new bylaws by Paul Power (seconder: Joy Hecht)
  - i. All in favor
- b. New bylaws have been approved by all present members
  - i. Copy of the bylaws and Appendix have been sent to all present board members, will be attached to meeting minutes

**4) Reading, Opening and Induction of Concussion Policy and Healthy Eating Policy**

- a. Motion to adopt new Healthy Eating Policy and Concussion Policy – Paul Power (seconder: Joy Hecht)
  - i. All in favor
- b. Healthy Eating Policy and Concussion Policy have been approved by all present members
  - i. Copy of the Healthy Eating Policy and the Concussion Policy will both be attached to meeting minutes

**5) Other Business**

- a. Opening a new bank account
  - i. Currently at BMO
  - ii. Do an account transfer to the Newfoundland Drive location from the Elizabeth Avenue location
  - iii. Add Joy Hecht to the bank account – Paul and Doreen are the signing officers on the account, both have to sign off on adding Joy to the account

- iv. Ask for more cheques
- b. Get an advance from Canada Summer Jobs for Rowing Newfoundland to pay summer staff
  - i. Signing of papers from Canada Summer Jobs has to be done from Paul or Doreen
- c. Website
  - i. Need to pay an amount to run the website
  - ii. Domain name is paid for already (rownl.com)
  - iii. Gmail Business account will come with website subscription
  - iv. Need to determine where money is right now before moving forward with the website
- d. Labrador Rowing Club fees
  - i. Rowers don't pay Rowing Newfoundland as part of their Rowing Canada fees (St. John's Rowing Club fee per rower increased this year and Labrador doesn't pay anything)
  - ii. Discuss with Harold
- e. Potential to charge clubs more for membership with Rowing Newfoundland – Rowing Newfoundland has to pay \$700 to Rowing Canada annually
  - i. Discuss at another meeting
- f. Provincial Team Money
  - i. Keep separate account for provincial team expenses (i.e. have the team pay for team expenses, and not put their funds through the clubs or through Rowing Newfoundland)
- g. Have to pay outstanding fees for winter training 2017 to Regatta Committee - \$3500.00
- h. Need to put together the Community Healthy Living grant for the dock system for St. John's Rowing Club

Next Meeting Date: Tuesday, July 24<sup>th</sup>, 2018

*Meeting Adjourned by Paul Power*

(See following page for tasks)

## TASKS

### **Paul**

- will work on getting an official contact for Labrador Rowing
- to make an appointment for Tuesday afternoon, July 3<sup>rd</sup>, 2018 at BMO to deal with above issues

### **Joy**

- to set up a spreadsheet to track bank account activity
- send Service NL forms to Anna

### **Anna**

- Corporate Return form (29) to be done annually – there is a fee if it's not done on time
- Form 6 – Notice of Directors (\$10 fee)
  - For new directors: name, residential address, date when they were appointed
- SportNL form (from Doreen)