

# TENNIS NEWFOUNDLAND & LABRADOR

## ANNUAL GENERAL MEETING

MAY 3<sup>RD</sup>, 2017 – RIVERDALE TENNIS CLUB

Present: Nancy Taylor, Craig Hippern, Brett Williams, Colm Seviour, Dave Mattinen, Janine Campbell, Mike Meaney

Regrets: Alex Kindervater, Anita Pushpanathan, Kevin Casey, Pat Redmond

### Meeting Minutes:

1. Meeting called to order at 7:39pm by President, Nancy Taylor
2. Review previous AGM Meeting Minutes
  - Minutes from April 24<sup>th</sup>, 2016 AGM to be updated to correct that Board positions are for two-year terms and to correct spelling of Craig Hippern's name
  - Motion from Nancy Taylor to approve minutes and corrections. Seconded by Brett Williams. Carried.
3. Business arriving from previous meeting
  - None to discuss
4. Presidents Report - Nancy Taylor
  - Nancy briefed the board on this past year's activities including Tennis Canada Visits, the TNL Strategic Plan, and MOU targets to grow U12 tennis. Tennis Canada does have a new president. There is some concern that he will not be as focused on growth in the provinces in the same way, but we've been assured by TC that this will continue to be the focus. TC also helps this past year with our cash flow issues. We continue to be in good standing and a better financial position. Janine and Anita will attend the first set of provincial meetings in Toronto in June.  
Staffing: This past year we had a full turnover in staff. Jan and Alan both left in the Fall, and Janine and Mike started in December. They are both doing well in their new positions.  
Facilities: The bubble collapsed in February and was back up and running within 6 weeks. An exceptional job was done by the GB team to get it back up so soon. Riverdale improvements continue to be the main priority. Gander has clay down on their new court and are making strides toward breaking ground on their indoor facility.  
Funds: Hall of Fame event inducted 5 new members to Hall of Fame and raised \$23,000 for facilities. Riverdale, Greenbelt and TNL have submitted a joint funding proposal to the city of St. John's to try and develop a 2 phase facility improvement project.  
A final thank you to the board and staff for their hard work this year.

## 5. Technical Director Report – Mike Meaney

- Mike report we are tracking well ahead this year for our minimum number of school visits as per our MOU. We will be over 110 hours by the end of this week. There is interest again in Corner Brook to get their club going this summer. Mike is hoping to make a trip the week of June 3<sup>rd</sup>. He will be in Gander May 13<sup>th</sup> week, they have him planned to be in schools in the daytime and running evening programs in a gym.

There are 10 scheduled Rookie Tours for the summer. This past weekend there was a tour at Green Belt with 12 participants. There are two high schools training at Green Belt before the High School Cup. There are 8 schools participating. We will add pizzas prizes, etc to help make it a success.

Marystown is still fighting over getting their courts rebuilt. They still have one and Mike is also trying to make a visit over the summer.

Canada Games: Liam and Aiden Drover-Mattinen have withdrawn. Colin Connors has agreed to come back and be on the team. There are now only 4 boys, an alternate needs to be identified and registered. Also concerns on the girls side as Ashley Stringer is missing a lot of training. We need to treat lightly as she is getting close to not meeting attendance requirements, which is why Colin Connors was let go. Mike to meet with selection committee to review next steps. Next camp is May 14<sup>th</sup> and trip being planned for July at ACE in Toronto.

Strong finishes at Indoor Nationals. Aiden finished 9<sup>th</sup> in U14 and Liam 17<sup>th</sup> in U12.

## 6. Executive Director Report - Janine Campbell

- Janine confirmed that all 2016 MOU funding was received from Tennis Canada. Some discretionary funding was not received for events we didn't run, but all core funding as been received and signed off on. 2017 funding has increased slightly and there is more discretionary funding for events. There is also an emphasis on digitizing all registration for events. There is also an emphasis on team tennis.

Currently working on Canada Games and PSO Provincial grant submissions. CG grant will provide uniforms and some competition travel funding. There is concern that the PSO Provincial grant appears to be for less this year based on Application Guidelines. We will budget accordingly and conservatively in the case that this is true.

Financial clean up is almost complete. Waiting on some CRA information and we are nearly done fixing all past mistakes.

We have recently partnered with Max Athletics to offer free sessions in the after school program through June. This is a pilot project at no cost to them. We are looking to monetize the relationship and offer registered programs in the Fall.

## 7. Financial Report - Craig Hippern and Janine Campbell

- Currently we have approximately \$68,000 in the bank – a much better place than we were in this time last year. However, \$23,000 of that is Hall of Fame fundraising money.

The balance sheet is approximately 90% complete. Final adjustments being made. After review of the 2016/17 actuals and 2017/18 budget, decision was made to lower revenue from Canada Games parents for their training trip in the case that the grant is more than expected. There were no other large concerns in the budget or questions. There is now a surplus in the budget to discuss. With Alan's high salary, we were running close to our max, now we should use the surplus to start a "rainy day fund". Craig recommends we aim to stay around the \$50k mark in the bank to feel comfortable. Motion to approve budget from Craig Hippern, Seconded by Nancy Taylor. Carried.

#### 8. Other business

- Nancy raised the request from Green Belt for \$10,000 from fundraising funds to help with getting back on track after the bubble collapse. They are currently having cash flow concerns while waiting for insurance proceeds, and to pay deductibles. Concerns were raised by several board members that paying half the funds from the \$23k we have for facilities would decrease our leverage to other funding sources when we start to ask. There were also concerns that this would also mean Riverdale may ask for their portion and there would be no more money left. Discussion surrounded whether or not this would be for improvements or to bring them back to a comfortable operating place – but was decided that in funding the improvements and repairs themselves, they are now in need of the assistance. Since it appears we have a surplus this year, there was also a suggestion that we could keep the \$23k intact and use some of the surplus as a one time donation to help the club as this is an exceptional circumstance. It was agreed that TNL needs more information about how the \$10k would be used so that the board can make a more informed decision and feel good about justifying the expenditure if necessary.
- Colm raised that the Hall of Fame Committee changes needed to be ratified. Changes are as follows: The committee will change from 6 to 3 members. Committee members can serve for more than 2 years. The inductees can be any combination of builders and players. All present in favor of the change – motion carried.
- Nancy reviewed a mission statement drafted for the new website update. Everyone agreed it was a suitable statement to have posted on the website
- Tennis Day in Canada is coming up on May 13<sup>th</sup>. Riverdale is registered to be the host club as it coincides with their summer registration day. TNL will host a BBQ at the event. Mike and Dennis will run on court activities. Janine will call around to see if we're able to get some radio attention from the on-site broadcasting.
- We also reviewed the next steps for the facilities committee. Dave wants to ensure we keep momentum going and add more money to the pot we've already raised. He will follow up with the committee to see if we can have some smaller events as well.

No other business. Meeting adjourned at 9:40p