

			10/19/2017
			7:00:00
Meeting Minutes			MUN Smallwood Centre's Landing UC 3018
Facilitator:	Sarah Hoddinott (treasurer)	Type of meeting:	AGM 2017
Timekeeper	n/a	Note taker:	
Attendees:	person: Sarah Hoddinott (CFO), Nick House (Sport Development, MAUL), Aaron Goulding (IT, Communications), Mark Kavanagh (Volunteer Coordinator), Kurtis Thornhill (Youth), Jill Henderson (SWURL rep), Allan Johnson (MZU rep), Myles Dooley, William Kerr, Alex Bill, Rachel Fitkowski, Michael Walsh, Cam Segger, Allan Porter, Kathleen Sullivan, Google Hang-out: Rob Langridge, Suzy Stever (President), Yolanda Kuai (Chief Admin Officer)		
By proxy: Melissa Wheeler, Kris Poduska, Caden Connors, Louise Guolla, Jill Sterner, Jeff Summers,			
Please read:	n/a		
Please bring:	n/a		
Minutes			
Agenda Item:	Representation and Affiliated Organizations	Presenter:	
Discussion:	1. Ultimate Canada (NSO) - Quarterly PSO/TSO meetings <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Comments (Y/N): N</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Responses:</div> - Funding (AHGCUG grants, travel grants, project grants, outreach grants, NCCP grants, scholarships) <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Comments (Y/N):N</div>		

Responses:

- Events (CUC, C4UC, CUUC, BYDTW, AHGCUG, UCC)

Comments (Y/N):N

Responses:

- Programs (NCCP, Coaching resources, LTAD, Observer training, awards)

Comments (Y/N):N

Responses:

- National Team selection/support

Comments (Y/N):N

Responses:

2. Sport NL

- Insurance (BFL)

Comments (Y/N):N

Responses:

- Funding (bursaries, scholarships, awards)

Comments (Y/N):N

Responses:

- Stephen Snow won 2017 Sport NL Scholarship award (17 recipients)

Comments (Y/N): N

Responses:

- Provincial collaboration/development (Sportfest)

Comments (Y/N): N

Responses:

3. Government of NL (Sport and Recreation Division)

- Yearly operating grant

Comments (Y/N): N

Responses:

	- Travel funding (junior team travel grant)												
	<table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table>			Comments (Y/N): N	Responses:								
Comments (Y/N): N													
Responses:													
Conclusion:	n/a												
Action Items:		Person responsible	Deadline										
n/a		n/a	n/a										
Agenda Item:	Membership	Presenter:											
Discussion:	<p>1. New process implemented June 1, 2017</p> <ul style="list-style-type: none"> - Real time access to membership list <table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table> - Consistency independent of leagues <table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table> - Demographic information <table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table> - Insurance information <table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table> - Immediate membership payment <table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table> 			Comments (Y/N): N	Responses:	Comments (Y/N): N	Responses:	Comments (Y/N): N	Responses:	Comments (Y/N): N	Responses:	Comments (Y/N): N	Responses:
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Comments (Y/N): N													
Responses:													

- Immediate criteria to link with Ultimate NL events

Comments (Y/N): N
Responses:

Conclusion:

Action Items:

Person responsible

Deadline

n/a

n/a

n/a

Agenda

Item:

Policies and Procedures

Presenter:

Discussion:

1. Code of Conduct

Comments (Y/N): N
Responses:

2. Conflict of Interest

Comments (Y/N): N
Responses:

3. Anti-Doping

Comments (Y/N): N
Responses:

4. Travel Subsidy

Comments (Y/N): N
Responses:

5. Team Funding Opportunities

Comments (Y/N): N
Responses:

6. Outstanding Debts Policy

Comments (Y/N): N

Responses:

7. Ultimate NL Travel Reimbursement Policy

Comments (Y/N): N

Responses:

8. Coaching Agreement

Comments (Y/N): N

Responses:

Conclusion:

**Action
Items:**

**Person
responsible**

Deadline

**Agenda
Item:**

Sport Development

Presenter:

Nick House

Discussion:

1. The Role of Sport Development in Ultimate NL

Comments (Y/N): N

Responses:

2. Ultimate NL Clinics

Comments (Y/N): N

Responses:

3. Coaching courses

Comments (Y/N): N

Responses:

4. Travelling teams

Comments (Y/N): N

Responses:

5. High achievers

Comments (Y/N): N

Responses:

6. Wheelchair Ultimate Pilot Program

Comments (Y/N): N

Responses:

Conclusion:

**Action
Items:**

**Person
responsible**

Deadline

n/a

n/a

n/a

Agenda

Item:

Youth Committee

Presenter:

Kurtis Thornill

Discussion:

1. The Role of the Youth Committee in Ultimate NL

Comments (Y/N): N

Responses:

2. Schools with ultimate teams in the 2016 – 2017 year

Comments (Y/N):N

Responses:

3. Tournaments

Comments (Y/N):N

Responses:

4. Traveling teams

Comments (Y/N): Why did the final youth females go from 11 to 2? (AG)

Responses: Unknown but some contributing factors could be there was not the initial interest to travel just to come out, some people just could not make the practices/try-outs, one player went and played nationals with Tempest. (KT)

Conclusion:	n/a				
Action Items:		Person responsible	Deadline		
n/a		n/a	n/a		
follow-up:					
Agenda Item:	Volunteering	Presenter:	Mark Kavanagh		
Discussion:					
1. 55 different Volunteers during the 2016 - 2017 fiscal year					
<table border="1"> <tr> <td>Comments (Y/N): Does this include Board members? (AJ)</td> </tr> <tr> <td>Responses: Yes (MK)</td> </tr> </table>				Comments (Y/N): Does this include Board members? (AJ)	Responses: Yes (MK)
Comments (Y/N): Does this include Board members? (AJ)					
Responses: Yes (MK)					
2. Volunteer Appreciation Party					
<table border="1"> <tr> <td>Comments (Y/N): Missing is Coach of the Year. Winner Keith Krieger. (SS)</td> </tr> <tr> <td>Responses:-</td> </tr> </table>				Comments (Y/N): Missing is Coach of the Year. Winner Keith Krieger. (SS)	Responses:-
Comments (Y/N): Missing is Coach of the Year. Winner Keith Krieger. (SS)					
Responses:-					
3. First year for paid volunteer positions					
<table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table>				Comments (Y/N): N	Responses:
Comments (Y/N): N					
Responses:					
Conclusion:	n/a				
Action Items:		Person responsible	Deadline		
n/a		n/a	n/a		
follow-up:					
Agenda Item:	Tournaments	Presenter:	Sheila Delaney		
Discussion:					

1. Changes to the coordination and implementation of the tournaments

Comments (Y/N):N
Responses:

2. Huckfest

Comments (Y/N):N
Responses:

3. NUT (Newfoundland Ultimate Tournament)

Comments (Y/N): Slides are reflecting 2017 but should be the 2016 tournament that did go ahead and had revenue. (SH)
Responses: Acknowledged and updated. SH clarified that NUT did go ahead in 2016 with a revenue and a cost. (SH)

4. Toilet Bowl Tournament

Comments (Y/N): Would Ultimate NL consider taking on a beach tournament? What is their involvement in the current beach tournament (Salmon Cove Sands)? (MW)
Responses:Ultimate NL is a partner with Salmon Cove Sands. Helps with promotion, design, equipment and insurance coverage. (NH)

Additional Questions:

Why is the cost up for this year for tournaments? Such as NUT? (AJ)

-We did have NUT 2016, just not NUT 2017 (slides not accurate to reflect this). We will look at running this again in the future. (SH)

What is happening with Gender Split? (CS)

-We won't be doing it at the same time. A few reasons- expanding leagues and playing opportunities mean that not as much interest, timing is difficult with travelling teams being away in the summer, we have single gender leagues that are expanding rapidly therefore not the same need. (NH)

Action Items:	Person responsible	Deadline
n/a	n/a	n/a
follow-up:		

Agenda Item:	Communication Committee	Presenter:	Aaron Goulding
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Discussion:

- Engage multimedia

Comments (Y/N): N
Responses:
- Enhance the influence of Ultimate NL by analyzing social media data

Comments (Y/N): N
Responses:
- High quality content on social media

Comments (Y/N): Where does Ultimate NL get the soundtracks for videos? (AB)
Responses: It is not easy. We should consider adding this into the budget. (AG)

Other questions: What can Ultimate NL do with communications to promote the sport further? (NH)
 Start from the ground up. Hit teachers that are teaching Ultimate, highlight all of the different areas of ultimate through videos, photos, social media. Utilize committees to minimize volunteer fatigue. (AG)

Action Items:	Person responsible	Deadline
n/a	n/a	n/a

follow-up:

Agenda Item:	Finances	Presenter:	Sarah Hoddinott
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Discussion:

- | |
|--|
| Comments (Y/N): What is the \$10 revenue? (AG) |
| Responses: It is for the competitive coaching course and was not reimbursed. It is actually for AG. (SH) |

- | |
|---|
| Comments (Y/N): What is the revenue for Youth Equipment? (NH) |
|---|

Responses: This revenue is from the junior misprint discs (SH)			
3.			
Comments (Y/N): N			
Responses:			
Conclusion:	n/a		
Action Items:		Person responsible	Deadline
n/a		n/a	n/a
follow-up:			
Agenda Item:	Ultimate Canada Conference	Presenter:	
Discussion:			
1.			
Comments (Y/N):N			
Responses:			
Conclusion:	n/a		
Action Items:		Person responsible	Deadline
n/a		n/a	n/a
follow-up:			
Agenda Item:	MZU update	Presenter:	Allan Johnson
Discussion:			
1. Leagues			
Comments (Y/N): Looking at more field space for BIY Fall? (AB)			
Responses: Yes. Consider bi-weekly playing to accommodate more teams, starting earlier in the fall. Currently just not possible to access more indoor			

space. (AJ)

2. Rules/Policies

Comments (Y/N): N

Responses:

3. Spirit events

Comments (Y/N): N

Responses:

4. Sponsors/Partnerships

Comments (Y/N): N

Responses:

Conclusion: n/a

**Action
Items:**

**Person
responsible**

Deadline

n/a

n/a

n/a

follow-up:

**Agenda
Item:**

SWURL update

Presenter:

Jill Henderson

Discussion:

1. Leagues

Comments (Y/N): N

Responses:

2. Clinics

Comments (Y/N):N

Responses:

Conclusion: n/a

Action Items:		Person responsible	Deadline		
n/a		n/a	n/a		
follow-up:					
Agenda Item:	MAUL update	Presenter:	Nick House		
Discussion:					
1. Leagues	<table border="1"> <tr> <td>Comments (Y/N):N</td> </tr> <tr> <td>Responses:</td> </tr> </table>			Comments (Y/N):N	Responses:
Comments (Y/N):N					
Responses:					
2. Other business	<table border="1"> <tr> <td>Comments (Y/N): N</td> </tr> <tr> <td>Responses:</td> </tr> </table>			Comments (Y/N): N	Responses:
Comments (Y/N): N					
Responses:					
Conclusion:	n/a				
Action Items:		Person responsible	Deadline		
n/a		n/a	n/a		
follow-up:					
Agenda Item:	Touring Teams	Presenter:			
Discussion:					
1. Tempest, Regiment, NL Storm, MUTT	<table border="1"> <tr> <td>Comments (Y/N):N</td> </tr> <tr> <td>Responses:</td> </tr> </table>			Comments (Y/N):N	Responses:
Comments (Y/N):N					
Responses:					
Conclusion:	n/a				
Action		Person	Deadline		

Items:		responsible			
n/a		n/a	n/a		
follow-up:					
Agenda Item:	Voting on 2016 AGM minutes	Presenter:			
Discussion:					
<table border="1"> <tr> <td>Comments (Y/N): Nick House moves that we approve the 2016 minutes. Jill Henderson Seconds.</td> </tr> <tr> <td>Responses: All in Favour. Minutes accepted</td> </tr> </table>				Comments (Y/N): Nick House moves that we approve the 2016 minutes. Jill Henderson Seconds.	Responses: All in Favour. Minutes accepted
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Responses: All in Favour. Minutes accepted					
Conclusion:	n/a				
Action Items:		Person responsible	Deadline		
n/a		n/a	n/a		
follow-up:					
Agenda Item:	Elections	Presenter:			
Discussion:					
<p><u>1. Executive</u></p> <ul style="list-style-type: none"> - President <p>Nick House (SH, KT)</p> <p>Accept</p> <ul style="list-style-type: none"> - Vice President <p>Myles Dooley (SH, RL)</p> <p>accept</p> <p>Jill Henderson (NH, SS)</p> <p>declined</p> <ul style="list-style-type: none"> - Chief Financial Officer (CFO) <p>Sarah Hoddinott (MK, CS)</p> <p>-accepted</p> <ul style="list-style-type: none"> - Chief Administrator <p>Yolanda (SS, AB)</p>					

accept
 Myles Dooley (AB, AG)
 decline
 Will Kerr (AB)
 decline

Comments (Y/N): President: Nick House, VP: Myles Dooley, CFO: Sarah Hoddinott Chief Administrator: Yolanda Kuai
Responses:

2. Board Members

- IT Coordinator
 Aaron Goulding (NH)
 accept
 - Communications Director

Alex Bill (NH, AG)

decline
 - Youth Director

Kurtis Thornhill (SH, MW)

accept
 - Tournament Director

Will Kerr (MK, SH)

accept
 - Sport Development

Open

- Volunteer Director
 Mark Kavanagh (KT, SH)

accepted

Comments (Y/N): IT: Aaron Goulding, Communication (Open), Youth : Kurtis Thornhill, Tournament Director: Will Kerr, Sport Development: (open) , Volunteer Coordinator: Mark Kavanagh
Responses:

Conclusion:	n/a
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Action Items:	Person responsible	Deadline
n/a	n/a	n/a

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follow-up:	
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