



ANNUAL GENERAL MEETING (2019)

**MARCH 10, 2019 – 1:00-345 PM
MINUTES**

Attendance

Board Members

- **Brian Hillier, President**
- **Mark Didham, VP Finance**
- **Tom Fleming, VP Sport Development**
- **Leigha Locke, VP Marketing & Communications**
- **Chris Foley, VP League Development**
- **Shelly Hatcher, Member at Large**
- **Brian Critch, AMF President**
- **Dionne Winsor, WNFA President**

Board Members Absent:

- **Mike Zseder, LWYFA President**

Proxy Vote Assigned:

- **NIL Assigned**

VOTING CRITERIA REACHED

Call to Call to Order, Greetings, Role Call of Voters

- Introduction and greetings from Brian Hillier (President), went around the room.

Prior Year Minutes

- No pressing issues had arisen from the minutes.

Reports:

President's Report – Brian Hillier

- Strategic Goals.
- 2018 Highlights, Facilities, Programs U10 Flag, Provincial Teams, Coaching, Marketing.
- Challenges, player recruitment, volunteers, high start-up cost, officiating & coaching, marketing & sport awareness, perception that football is not safe. Broke off to have a discussion on Officiating. Discussion on Marketing and how to get the word out.
- Opportunities – CFFL, New Associations, Program Diversification, Marketing, FC ID Camps Top 100.

Finance Report – Mark Didham

- Presented Financial Statements for the Year Ended 31 December 2018.
- Key points:
 - All equipment has been completely taken off the accounts.
 - Revenues at \$34,274.
 - Expenses of \$34,685.
 - Loss of equipment \$23,792 loss of capital assets.
 - Keep same fee schedule (Youth Leagues) Senior Leagues Registration \$1000, Per player \$27.50
 - Largest expense is non-cash. Depreciation on capital equipment. In 2018, all equipment will be transferred to AMF. Will consult with Fred Earle, CPA on booking keeping transactions for this.
 - Overall operating revenue was ~\$900. While revenues were lower, expenditure decreased due to lower equipment needs, and maximized use of lower cost facilities.
- 2018 Budget presented.

- **Vote to continue the services of Fred Earle, CPA for Financial Statement Audits**
 - **Motion: Mark Didham**
 - **Second: Brian Critch**
 - **APPROVED**

- **Vote to accept fees as presented**
 - **Motion: Mark Didham**
 - **Second: Tom Fleming**
 - **APPROVED**

- **Vote to accept the Finance Report**
 - **Motion: Mark Didham**
 - **Second: Chris Foley**
 - **APPROVED**

Director/Other Reports

- **Leigha, VP Marketing & Communications** – better presence in Media, looking at semi-regular articles in Telegram, applied for a craft grant (did not get it).
- Want to continue to work with LWYFA for marketing and the other associations to ensure the same message is being marketed. Would like a committee to focus on that.
- Posters/Labels etc. are shared amongst members
- **Tom, VP Sport Development** – Officials training TBD (approx. May/June) Barry with CFOA will be coming to NL, Avalon Area,
- Coaches Training, Learning Facilitators will be certified next week to conduct up to Comp Intro & positional courses going forward.
- **Chris, VP League Development** – spoke on the addition of CFFL and communicating with the current group and possibly adding a second flag group.
- Goose Bay has a possible new group wishing to have a CFFL team going forward.
- **Dionne, President of WNFA** – Practice field issues & gym time, reiterated the message

of safe contact and concussion protocol. Equipment will be there 17th May. They are still working on what the message would look like. They will work with Leigha on marketing message.

- **Brian Critch, President of AMF** - focused on infrastructure. Running in to issue of coaches being there. Trying to develop the younger age groups to train properly. Trying to gather more sponsorship to help increase enrolment. Registration for CBN & St. John's in doing well for the winter.
- Expansion for areas, the teams will be playing in their respective areas ie Paradise, St. John's & CBM.
- Put forward Paradise town council to run winter program in 2020 in Paradise.
- AGM 07 April 2019.

Election of Directors and Officers

- President
 - Brian Hillier, incumbent
 - Nominated by Mark Didham, Seconded by Leigha Locke
 - No other nominations; Brian Hillier by Acclimation.
- Vice President of Sport Development
 - Nominated: Tom Fleming; Nominated by Leigha; Seconded by Brian C
 - Nomination accepted
 - No other nominations; Tom Fleming by Acclimation
- Vice President of High Performance
 - No nominations nor applications, remains vacant.
- Vice President of League Development
 - Nominated: Chris Foley; Nominated by Mark Didham; Seconded by Tom Fleming
 - Nomination accepted
 - No other nominations; Chris Foley by acclimation
- Vice President of Marketing & Communications
 - Nominated: Leigha Locke; Nominated by Mark Didham; Seconded by Tom Fleming
 - Nomination accepted
 - No other nominations; Leigha Locke by acclimation

Amendments to By-Laws

- **No amendments brought forward within the required 25 days prior to meeting the below amendment(s) will be voted on no earlier than 25 days during a special meeting.**
- Brian Hillier submitted amendment:
 - Add the requirement for a Parental Waiver for players participating in an age group outside the TWO age group category as stated by the LTAD by Football Canada.
 - **Any player outside the TWO years age group must sign a waiver (to be developed by FNL) any player that is outside a three-year age group to be approved by the PSO, Brian Hillier will draft a proposal and submit for email approval once drafted**
 - Any player who is determined not approved to participate due to the age

groups, ie 10 yr old playing with 12-13yr old, FNL, Director of Sport Development will have the conversation with the parents.

- Reps responsible for Coach Development at association level will communicate with VP – Sport Development to determine the approval /not approved response.

New Business

- Football Injury Report – to be completed when any injury happens on the field, copy to be submitted to FNL quarterly for tracking purposes.
- Discussed RTP protocol.

Motion to Adjourn – Made by Brian Hillier, Seconded by Tom Fleming. Meeting adjourned at 3:45pm.